

# **MINUTES OF THE MEETING OF THE SPECIAL REGULATORY COMMITTEE HELD ON FRIDAY, 2ND OCTOBER, 2020 – 10.00am – 10.05am**

## **PRESENT:**

**Councillors: Sarah Williams (Chair), Peter Mitchell, Reg Rice, Viv Ross, Yvonne Say and Daniel Stone**

### **1. FILMING AT MEETINGS**

The Chair informed all present that the meeting was being streamed live on the Council's website.

### **2. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Basu and Hinchcliffe.

### **3. URGENT BUSINESS**

There were no items of urgent business.

### **4. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **5. ESTABLISHMENT OF PLANNING AND LICENSING SUB COMMITTEES 2020/21**

#### **RESOLVED that:**

1. The terms of reference of the Regulatory Committee as set out within the Council's Constitution, attached as Appendix 1, be noted and the terms of reference of the Planning and Licensing Sub-Committees, attached as Appendix 3 to the report, be confirmed.
2. The establishment of a Planning Sub-Committee and two Licensing Sub-Committees, with the memberships set out in Appendix 2 to the report, be approved, as follows:-

#### Planning Sub Committee:

Councillor Williams (Chair)  
Councillor Adamou (Vice-Chair)  
Councillor Basu  
Councillor Bevan  
Councillor Cawley-Harrison  
Councillor Hinchcliffe

Councillor Mitchell  
Councillor Rice  
Councillor Ross  
Councillor Say  
Councillor Stone

Licensing Sub A:  
Councillor Williams (Chair)  
Councillor Rice  
Councillor Cawley-Harrison

Licensing Sub B:  
Councillor Adamou (Chair)  
Councillor Say  
Councillor Ross

- 3.3 The provisions in the Committee Procedure Rules, Part 4, Section B of the Constitution covering substitution arrangements for Committees and Sub-Committees, be noted. Additional delegations are made to the Democratic Services Manager (Part 3, Section E paragraph 1.5 of the Constitution), attached at Appendix 4ii to this report, for the appointment of a substitute Member for a Licensing Sub-Committee from among the Members of the Regulatory Committee when the permanent Sub-Committee Member is unable to attend for any reason.
- 3.4 That it be noted that the Council Procedure Rules in Part 4 Section B of the Constitution do not apply to licensing hearings only in those areas where they conflict with the Local Licensing Procedure Rules and the relevant Acts and Regulations which take precedence.

## **6. DATES OF FUTURE MEETINGS**

The next meeting was taking place on 14 January 2021.

CHAIR: Councillor Sarah Williams

Signed by Chair .....

Date .....